

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING AGENDA
TUESDAY, JANUARY 19, 2016
PORT ADMINISTRATIVE OFFICE - 5:30 P.M.**

PRESS NOTIFIED

01/15/16 BY FACSIMILE

TIME ALLOTTED

A G E N D A

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| 5:30 P.M.- 5:31 P.M. | 1. Call to Order. |
| 5:31 P.M.- 5:32 P.M. | 2. Opening Prayer & Pledge of Allegiance. |
| 5:33 P.M.- 5:34 P.M. | 3. Presentation of Appreciation Plaque to 2015 Board President - Commissioner Danny J. David. |
| 5:34 P.M.- 5:35 P.M. | 4. Approval Of Minutes - Regular Meeting October 20, 2015; Regular Meeting November 17, 2015; Regular Meeting December 15, 2015; and Special Meeting January 8, 2016. |
| 5:35 P.M.- 5:40 P.M. | 5. Discuss and/or Distribute the Following:
(a) Budget Summary for Six (6) Months Ending December 2015.
(b) Listing of Tenant Lease Billings.
{1} Update from Port Attorney on Central Gulf Shipyard Suit.
(c) Listing of Boat Stall Lease Billings.
(d) Approve Payment of Bills & Checks Issued During Interim Period.
(e) Computer Summary of Lease Agreement Activity Sheet. |
| 5:40 P.M.- 5:55 P.M. | 6. Mr. John Istre with Broussard, Poche', Lewis & Breaux, L.L.P., to Address the Commission- Presentation of 2014-2015 Audit. |
| 5:55 P.M.- 6:05 P.M. | 7. Ms. Carmel Breaux, President, Norris Insurance Consultants, Inc. to Address the Board Regarding a Proposal for Insurance Consulting Services for the Port of Iberia District as it Relates to General Liability, Automobile Liability and Physical Damage, Workers Compensation, Umbrella Liability, Public Official Errors & Omissions Liability, Crime, Boiler & Machinery, Inland Marine, Equipment Floater and Building & Contents and Flood.
{1} Discuss/Consider Contract for Professional Services. |
| 6:05 P.M.- 6:25 P.M. | 8. Mr. Gerald Gesser, Gesser Group, APC to Address the Board On:
(a) POI Administrative Office Building Maintenance Repairs Analysis.
{1} Update on Construction Contract.
{2} Discuss/Ratify the Approval of Kevin's Pest Control, Inc. Proposal to Perform Effective Termite Treatment in Accordance with the Rules and Regulations of the LA Dept. of Agriculture and Forestry due to Damage to the POI Administrative Office Building caused by Termite Infestation.
{3} Discuss/Approve Contractor's Application for Payment # 1 As Per the Original Contract Amount & Change Order #1. |

- {4} Discuss/Consider a "Termite Repair Proposal" Regarding a Change Order to the Project for the Labor and Materials for the Repair/Replacement of Building Components Damaged by the Termite Infestation; Additional Work Days to the Contract; & Architectural Fees Regarding Same.
- {5} Discuss/Consider a "Roof Replacement Proposal" Regarding a Change Order to the Project for the Labor and Materials for the Replacement of the Roof System; & Architectural Fees Regarding Same.
- {6} Discuss/Consider a "Driveway Extension Proposal" Regarding a Change Order to the Project for the Labor and Materials for the Extension of the Driveway; & Architectural Fees Regarding Same.

- (b) LA DOTD Port Construction & Development Priority Program: State Project Number H.011756(322) Port Improvements -Site Improvements - Tracts "K", "L", & "M".
Infrastructure Improvements - Tract "K" (Phase II of SPN H.011756)
(LOGAN INDUSTRIES INTERNATIONAL CORPORATION - TRACT "K" - 10.61 ACRES).
{1} Update on Construction Project.
{2} Discuss/Approve Gesser Group Invoice Number 4.

- (c) LA DOTD Port Construction & Development Priority Program: State Project Number H.011756(321) Port Improvements -Site Improvements - Tracts "K", "L", & "M".
Infrastructure Improvements - Tract "L" (Phase I of SPN H.011756)
(RAM DESIGN, LLC - TRACT "L" - 18.13 ACRES).
{1} Update on Construction Project.
{2} Mr. Ray Allain, Port Attorney to Address Letters of Protest Regarding the Project Bid Award.

6:25 P.M.- 6:35 P.M.

- 9. Report from Mr. Marc Berard, P.E., Berard, Habetz and Assoc., Inc. On:
 - (a) Extending the Existing Bulkhead at Slip 1A in the Port's Marina due to the Deplorable Condition of the Existing Bulkhead and "Wash-Outs" Located at Various Gate Slip Entrances.
{1} Update on Construction Project.
{2} Discuss/Approve Contractor Request for Payment Application Number 2.
 - (b) Update on Port Project Consisting Primarily of Drainage Improvements and Roadside Cleanup Along Major Roadways Within the Port.
{1} Update on Drainage Improvements along Lewis Street.
 - (c) Update on Port TIF Port Project which Includes Infrastructure Improvements for the Drainage along Curtis Lane; Establishment of Roadside Staging Areas with Catch Basin for Installation to Accommodate a New Pipe Coating Facility, Rail Spur Rehabilitation, Perimeter Fencing, and Parking Lot.

6:35 P.M.- 6:50 P.M.

10. Report from Mr. Zack Autin, CB&I, on:
- (a) LA DOTD Port Construction & Development Priority Program: Phase II of State Project Number 578-23-0018/h.009021(322) Port-Site Bulkhead Relocation Phase II A- Bulkhead 12A (for the AGMAC Bulkhead Relocation & Design Project (Public Property)).
 - {1} Power Point Presentation on Const. of Bulkhead 12A.
 - {2} Discuss/Approve Contractor Request for Payment Application Number 6.
 - {3} Discuss/Approve CB&I Invoice.
 - (b) LA DOTD Port Construction & Development Priority Program: Phase III of State Project Number 578-23-0018/h.009021(323) Port-Site Bulkhead Relocation Phase II A- Bulkhead 12B (POI Public Dock - Port Canal) for the AGMAC Bulkhead Relocation & Design Project (Public Property).
 - (c) Port-Site Bulkhead Relocation Project Phase II B- Private Bulkheads {1, 6, 7, 11, 13, and 14} (Private Property).
 - {1} Status of Engineering Design of Private Bulkheads.
 - {2} Discuss/Approve CB&I Invoice.
 - (d) Status of the AGMAC Project.
 - {1} Discuss/Consider Engaging an Engineer Regarding the Project Management for the AGMAC Project.
 - (e) Update on the Professional Services Contract Between CB&I Coastal, Inc., and the Port of Iberia District for General Engineering Services Approved by the Board August 18, 2015.
 - {1} Discuss/Approve Amendment No. 1 to the "General Engineering Services Contract".
 - {2} Discuss/Approve Task Order No. 1 to Perform Final Design, Advertising, Bidding, and Negotiating for the LA DOTD Port Construction & Development Priority Program Phase III of State Project Number 578-23-0018/H.009021(323) Port-Site Bulkhead Relocation Phase II-A Bulkhead 12B (POI Public Dock- Port Canal) for the AGMAC Bulkhead Relocation & Design Project (Public Property).

6:50 P.M.- 7:15 P.M.

11. Report from Executive Director on:
- (a) Discuss Letter of Agreement No. 13 - Amended Cooperative Endeavor Agreement By and Between the State of Louisiana through the LA DOTD and the POI Regarding State Project Number H.006846.5 (Legacy #737-99-0669) - AGMAC.
 - {1} Ratify the Board President's Execution of Letter Agreement No. 13.
 - (b) Port-Site Bulkhead Relocation Project Phase II B- Private Bulkheads {1, 6, 7, 11, 13, and 14} (Private Property).
 - {1} Discuss/Consider Engaging an Engineer Regarding the Work Associated with the Design, Engineering, Bidding, Negotiating, Construction Phase & Resident Project Representation.
 - {2} Email Received from the LA DOTD Regarding Bulkheads

11, 13, and 14 as it Relates to the Plans & Specifications and Advertisement for Bids.

- (c) Discuss/Consider an Amendment to the Port of Iberia District 2015-2016 Advertising & Promotion Budget:
 - {1} Topsides Hull Show, February 9-11, 2016, Galveston, Tx.
 - {2} Promotional Items Budgetary Line Item.
- (d) Advanced Welding Systems (AWS) Letter Regarding Tract "H" (15.14 acres) - Notice of Vacating.
 - {1} Phase I Environmental Site Assessment Received.
- (e) Update on the First Amendment to Lease Agreement Between Logan Industries International Corporation and the Port of Iberia District Regarding Tract "K-1" (5.0 acres) Located on the POI Millennium Expansion Phase II Property Site.
- (f) Update on Dynamic Industries Inc., First Right of Refusal for Tracts "N-1", "O", "P", & "Q" (Danos) located on the POI Millennium Expansion Phase II Property Site.
- (g) Update on the Sixth Amendment to Lease Agreement Between Chart Energy & Chemicals, Inc. and the Port of Iberia Regarding Tract "F-1" (15.14 acres) on the Port Expansion Phase I Property Site.
- (h) Update on the Underground/Overhead Utilities on the Millennium Expansion Phase II Property Site being Leased by the Tenant Ram Design LLC .
- (i) Update on the Natural Gas Right-of-Way for System Improvements/Additions for both the Regular Station (20' x 20') as well as the Main Line Atmos Energy will run from the Station Down David Berard Road (Port Millennium Expansion Phase I & II Property Sites).
- (j) Update on an Agreement b/t the Port of District and Moreno Properties Two, LLC. Regarding Approximately 106 Acres of Available Property located at the Dynamic Industries West Yard (former Unifab Site).
 - {1} Executive Director Negotiations with Prospective Tenants Regarding Available Property located at the Dynamic Industries West Yard (former Unifab Site); Contingent Upon the Receipt of the Necessary Approvals.
- (k) Executive Director's Monthly Report.
- (l) Announcements.
 - ***GPAA Spring Meeting - May 4-6, 2016 - Panama City, Florida.

7:15 P.M.

12. Adjournment.